

Facilitator Small Purchase Procurement Questions and Answers

- 1. Provide coaching/mentoring for approximately 60 hours during the project dates.**

Only the Emporia RFP requires the coaching/mentoring component.

- 2. With the timeframe for the project- is the idea of the focus groups to collect information in preparation for Ideation, Prototyping, Synthesizing, and Testing? Or will Ideation, Prototyping etc. be happening alongside with the focus groups, making the focus groups part of the of the interviewing and testing?**

Ideation and Prototyping should occur along with the focus groups with the focus group participants being a part of the interviewing and testing.

- 3. What role will the facilitator have with prototyping, synthesizing and testing of data- I am trying to get a feel of the final report and if it would be recommendation/best practices based or if there would be other activities that the facilitator would need to capture in the final report.**

The final report should incorporate the synthesizing and testing of the data, including recommendations.